



Town of Tusten Town Board Meeting

Regular Meeting Minutes

June 13, 2023

6:30 PM

Zoom ID # 890 1678 4280

Venue: Tusten Town Community Hall, 210 Bridge Street, Narrowsburg, New York

PRESENT

Supervisor Bernard Johnson
Deputy Supervisor Jane Luchsinger
Councilman Greg Triggs
Councilman Bruce Gettel
Councilman Kevin McDonough

OTHERS PRESENT

Crystal Weston, Town Clerk; Victoria Strumpfler, Deputy Town Clerk; Attorney to the Town, Ken Klein

1 OPENING ITEMS

1.1 Call Meeting to Order

Supervisor Johnson called the meeting to order at 6:32pm

1.2 Pledge of allegiance

Supervisor Johnson led the pledge

1.3 Announcements – 4th of July

- Fireman's Parade and the Fireman's chicken BBQ
- Tusten Youth and the Chamber of Commerce have their field day on the Fireman's Field

1.4 Payment of Bills

RESOLUTION # 73-2023

PAYMENT OF BILLS

On the motion of Councilman McDonough, seconded by Councilman Gettel the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to pay the bills as presented:

Fund Acct	Ck Acct Disburse	Voucher #'s	Late Bills
General	\$62,436.38	357-363	323,324
Highway	\$78,037.23	325-338,396	
Water	\$23,922.07	381-395	
Sewer	\$22,086.65	365-380	321
lighting dist	\$0.00		

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escrow accts	\$0.00		
Capital General	\$18,160.00	396	
Capital Highway	\$381,551.40	397	
Capital Water	106,148.50	398	
TOTAL	\$692,342.23		

2 DIVISION REPORTS

Some reports have been sent to the board in advance of the meeting, therefore they are not read out loud at the meeting; copies of all reports may be obtained at the Town Clerks Office.

2.1 Highway Department – submitted by Donald Neiger, Highway Superintendent

- Used 590.2 gal of diesel fuel 531.2 gal was for highway and 59 was non highway use.
- Used 362.2 gal of gas 15 was highway and 347.2 was non highway use.
- Patch holes on dirt and paved roads.
- Removed trees in road way from storms.
- Ditch Hoffman, Mahl's Pond, Perry Pond, and Forest Pond for paving.
- Replace pipes on Hankins Rd, Hoffman, Perry Pond, and Forest Pond.
- Grade dirt roads.
- Mow grass on right of way.
- Put snow removal equipment away.

2.2 Water & Sewer Department

NARROWSBURG WATER & SEWER			
FINANCIAL REPORT FOR MAY 2023			
Narrowsburg Water			
Water Metered Rent	\$ 23,831.29		
Service Charge	\$ 451.50		
Water Penalty	\$ 446.10		
<table border="1" style="width: 100%; margin-top: 20px;"> <tr> <td style="width: 60%;">TOTAL RECEIVED</td><td style="text-align: right;">\$ 24,728.89</td></tr> </table>		TOTAL RECEIVED	\$ 24,728.89
TOTAL RECEIVED	\$ 24,728.89		
Narrowsburg Sewer			
Sewer Rent	\$ 20,222.37		
Service Charge	\$ 96.50		

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Sewer Penalty	\$ 305.51
TOTAL RECEIVED	\$ 20,624.38
GRAND TOTAL	\$ 45,353.27
Jocelyn Strumpfler Water & Sewer Clerk	

2.3 Building Department/ Code Enforcement

Town of Tusten Building Inspector's Report MAY 2023 Monthly Report

Construction Inspections – 23

Fire & Safety Inspections – 2

Complaint/Violation Inspections – 0

Certificate of Occupancy Issued – 0

Certificate of Compliance Issued – 9

Total Permits Issued – 19

New Homes – 3

Renovation/Alteration/Addition – 3

Chimney/Fuel – 1

Acc Bldg Comm – 0

Ren/Alt – Comm Const - 1

Deck – 1

Demolition Permit – 2

Electrical – 1

Mechanical – 3

Plumbing – 0

Roof Replacement - 1

Septic Permits – 2

Sign Permit – 0

Well – 0

Accessory Building/Garage – 0

Camping - 0

New Comm Const – 0

Commercial Deck - 0

Driveway Permit –

Logging Permits – 0

Pool – 1

Roof Structure - 0

Sidewalk - 0

Solar Permit – 0

Permit Renewals - 2

Flood Plain Permit – 0

Abstracts/Violation Search – 3

Dangerous and Unsafe Building – 0

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Complaints Received – 1

Violations Issued – 0

Previous Violations Closed/Corrected – 0

Complaints Closed – 1

Violations Corrected – 0

Stop Work – 0

Monies collected by this office from May 1, 2023 to May 31, 2023 are \$5,524.90

Building Inspector/Clerk attended 1203 Update Class, DBSC Division Update, Essential Code Compliance in Light Wood Frame Construction and BCD 231 Construction Fire Safety in Newburg on May 17, 2023.

Respectfully,

Jim P Crowley, Building Inspector

JPC/js

2.4 Assessor – Submitted by Ken Baim, sole assessor

May Monthly Report

During the month of May we put out the tentative roll and mailed change notices. NYS law requires the assessor sits four times for four hours with the tax roll. While this was somewhat boring as there were no calls, we did accomplish other office paper work.

Grievance day was calm. No walk-in taxpayers were seen. One grievance was received from Advetnine Properties, a professional tax grievance firm that always claims the full value of the property is \$1,000. We also had grievances on the solar farm installation that adjusts the value to the New York State approved model figures. This should eliminate the possibility of going to court in the future. We also received the proper documentation to restore the exemptions for the Gurdjieff Foundation.

We attended the Sullivan County Assessors' Association meeting in Liberty. Main topic was grievance day scenarios from the various towns.

2.5 Upper Delaware Council

- No report received

2.6 Energy Committee – presented by Supervisor Johnson

- Awaiting HORSE

2.7 Zoning Revision Committee – presented by Deputy Supervisor Luchsinger

- In progress winding down
- Peter Manning is working on Ecode 360

2.8 Narrowsburg Water & Sewer Committee – presented by Deputy Supervisor Luchsinger

- Met on Monday 6/12
- We have another meeting on 6/14 with representative from RCAP to see what they have to say

2.9 Grants – presented by Deputy Supervisor Luchsinger

- The next round of UDC Grants is in progress and due in August
- Awaiting CAC Grant and hopefully hear about it in August or September
- Delaware Engineering – Bipartisan Infrastructure Law – apply for additional funding for this project

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- Received the check from Sullivan 180 grant of \$20,000 for the Park Pavilion which is in progress

2.10 Tusten Youth Commission – presented by Chairman Crystal Weston

- Annual 4th of July Event 7/4/2023 3:30pm – 8:30pm *Looking for additional volunteers
- Weekly Afterschool program 3pm – 6pm will end next week but a weekly program is underway for the summer
- Preparations for Halloween are underway
- Kalahari indoor waterpark Nov 10 & 11 we still have about 14 rooms available.
- Kelly Agar has reached out to the library for collaboration as well

3 PUBLIC COMMENT

No comments were made at this time

4 OLD BUSINESS

4.1 Park Pavilion

- **Charles G Woods Associates**
RESOLUTION # 74 -2023

CHARLES G WOODS ASSOCIATES

On the motion of Deputy Supervisor Luchsinger, seconded by Councilman Triggs the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to sign the contract with Charles G. Woods Associates for the Park Pavilion Grant with a retaining amount of \$2,500 but not to exceed \$6,000

- **Establish a Park Pavilion Committee**
RESOLUTION # 75 - 2023

ESTABLISH A PARK PAVILION COMMITTEE

On the motion of Deputy Supervisor, seconded by Supervisor Johnson the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to establish a Park Pavilion Committee to work with the building department including the following members:

1. Jane Luchsinger – Town Board
2. Bernard Johnson- Town Board
3. Crystal Weston – Tusten Youth
4. Greta Knutzen – Tusten Social
5. Harvey Weisman – resident of the flats

- **Park Pavilion Committee Name Change**
RESOLUTION # 76 - 2023

PARK PAVILION COMMITTEE NAME CHANGE

On the motion of Supervisor Johnson, seconded by Deputy Supervisor Luchsinger the following resolution was

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ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to change the name of the Park Pavilion Committee to Park Committee

- **Bid** - TABLED

4.2 Bond Resolution

- Resolution has been filed
- Posted in both Towns papers

5 NEW BUSINESS

5.1 Town Board Workshop July 4, 2024

RESOLUTION # 77 - 2023

TOWN BOARD WORKSHOP JULY 4TH, 2023

On the motion of Councilman McDonough, seconded by Supervisor Johnson the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to cancel the Town Board workshop for 6:30pm on July 4th 2023

5.2 Ballfield Account

RESOLUTION # 78 -2023

OPEN A BALLFIELD BANK ACCOUNT

On the motion of Supervisor Johnson, seconded by Councilman Gettel the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED the Town Board motion to open Ballfield Checking Account with Catskill Hudson Bank with the signors being Supervisor Bernard Johnson & Deputy Supervisor Jane Luchsinger

5.3 Budget modifications

RESOLUTION # 79 - 2023

BUDGET MODIFICATIONS

On the motion of Supervisor Johnson, seconded by Councilman McDonough the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to move the following:

- \$6,150.00 **from** Water Reserves **to** Water Capital **for** Delaware Engineering Payment
- \$381,552.00 **from** Highway Reserve **to** Highway Capital **for** Rutledge Payment
- \$4,354.45 **from** General A1620.4 **to** General Capital **for** Bond Payment

5.4 Rule on Prevailing Wage for Aggregate Hauling

- Discussion held
- Review and determine resolution

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5.5 Kirk Rd Pump House

RESOLUTION # 80-2023

NWS KIRK RD PUMP HOUSE

On the motion of Supervisor Johnson, seconded by Councilman McDonough the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board motion to authorize the water/sewer committee and NWS Interim Supt. David Bunce to investigate, as per procurement policy, creating a feasible, aesthetic answer to our question regarding the heat of the summer in the Kirk Rd Pump House

5.6 UDC TAG

RESOLUTION # 81-2023

UDC TAG

On the motion of Supervisor Johnson, seconded by Councilman Triggs the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board authorize Deputy Supervisor Luchsinger to apply for the UDC TAG Grant for the purpose of the CAC Project

5.7 Town Hall, 210 Bridge St.

- Heating pump system
- First quote received was \$12,200
- Supervisor continue looking for quotes

5.8 Tusten Youth Recreational Program Funding

TUSTEN YOUTH RECREATIONAL PROGRAM FUNDING

RESOLUTION # 82-2023

On the motion of Supervisor Johnson, seconded by Deputy Supervisor Luchsinger the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board authorize the Tusten Youth Recreational Program to apply for the 2024 Sullivan County Youth Bureau Grant

5.9 Additional Funding for the Tusten Youth Recreational Program

ADDITIONAL FUNDING FOR THE TUSTEN YOUTH RECREATIONAL PROGRAM

On the motion of Councilman McDonough, seconded by Supervisor Johnson, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board authorize the Tusten Youth Recreational Program to apply for additional funding through Sullivan County

6 **PUBLIC COMMENT**

The following comments were heard

1. Mike Farrell – Park and ballfield questions

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7 **CLOSING ITEMS**

Board Comment

- Greg Triggs – when minutes are posted, is there a way to let the Board Members know?
 - Acknowledge the ZBA Board for their work yesterday
- Bruce Gettel – Concerns about the grass on Kirk Rd.
 - Would like board to look into
- Kevin McDonough – Neil did an excellent job

Meeting reminder

- Planning Board Meeting will **not be held on June 27, 2023.**

Adjournment

With no further business to be had, the meeting was adjourned at 7:24pm and recessed to June 21st 2023 at 4:30pm in the 1st floor main office for the purpose of discussing the Park Pavilion on motion of Councilman McDonough, seconded by Deputy Supervisor Luchsinger. All in Favor

Respectfully Submitted,
Crystal Weston, Town Clerk
Victoria Strumpfler, Deputy Town Clerk